

DRAFT

Subject: Meeting minutes—Small Business Assistance Program Compliance Advisory Board Quarterly Meeting, September 18, 2002

The Small Business Assistance Compliance Advisory Board meeting was held on September at the Department of Environmental Quality Central Office, Richmond, Virginia.

Members Present: Dyane Pergerson, John Dwyer, and John Daniel

Members not Present: Jim Donati, Frank Ramos, Mitchell Carr, and Mike Thompson.

DEQ Staff: Richmond Rasmussen, Chuck McCarty, and Doug Masini

John Dwyer opened the meeting and welcomed and thanked everyone for attending. Richard Rasmussen also welcomed everyone. Due to the lack of a quorum there was only a work session/discussion held.

#### Introduction/Discussion

Harry Gregori brought Michael deAndrea and Christina Fernandez from EPA region III to the meeting and introduced them. Mike is the outgoing liaison to Virginia and Christina is taking his place. Richard Rasmussen gave a brief overview of the Small Business program for their benefit and urged them to contact us whenever they get calls from Virginia citizens.

#### Report on 8 hour ozone designations.

John Daniel provided information on which areas of Virginia may be nonattainment for the 8 hour ozone standard and what Virginia will have to do once those designations are made. EPA guidance on implementing the new standard is due out this fall. The guidance should be finalized in 2003 and designations made in 2004. State Implementation Plans (SIP's) will be due in 2007.

#### Program report – Richard Rasmussen

#### National CAP

Richard Rasmussen reported that the National CAP is very active and Chaired by Dale Kaplan. Frank Ramos has been our representative on this group.

#### National Small Business and the Environmental Summit

This summit is by invitation only and includes Governor Whitman and Cabinet Secretaries. It will be held in Washington DC on November 14<sup>th</sup> and 15<sup>th</sup>. The purpose of the meeting is to update strategies that are now 12 years old.

## EPA Compliance Assistance Forum

This forum will be held in San Antonio Texas on December 4<sup>th</sup> and 5<sup>th</sup>

## National Meetings

The last meeting in Chicago was a huge success and the next annual meeting will be in Baltimore in April. The theme for the meeting will be to review guidelines for the 507 programs and how to improve these programs in the coming years.

## Loan Fund Status

Richard Rasmussen provided a handout on the loan fund status and reported that he had gotten approval to have contributions to the loan funds be an acceptable “Supplemental Environmental Project” for sources who have had enforcement actions taken against them.

The Small Business Assistance Providers Forum has been scheduled for October 22, 2002 at a location to be selected in the Richmond area.

Stage II Compliance Video. New York is developing a video for Stage II regulations and will share this tool with other states.

Stage II Drycleaners Calendar – A follow up survey is planned and this will tell whether we have been successful in improving compliance rates. A calendar for 2003 is in the works.

The WebSite is still under revision and should be completed soon. 500 links to various services and compliance information will be provided.

Chuck McCarty provided handouts and discussed the New Jersey Comprehensive Assistance Network (NJ-CAN) and survey questions that New Jersey used in getting input from trade associations on how the small business programs could be the most useful.

Minutes – The minutes of the SBAP meeting held on June 19<sup>th</sup> in Northern Virginia were approved.

Next Meeting – The next meeting of the Compliance Advisory Board was scheduled for December 11, 2002 at the Piedmont Regional Office at Innsbrook.

The meeting adjourned at 12:15PM